

GRADE Centre BioMed FIRST

SUPERVISION AGREEMENT

Target Agreement concerning Doctoral Education

The following agreement between

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(Doctoral Candidate),

■■■■■

(Primary Supervisor) and
(Secondary Supervisor) and
(Further Supervisor)¹

has been made with the goal of ensuring doctoral education under the best possible conditions. The agreement is based on the valid versions of the doctoral regulations for the Faculties of the Goethe University.

1. The Doctoral Candidate will prepare a thesis with the working title
■■■■■
2. The Doctoral Candidate will be advised by a Thesis Committee with the following persons (according to the application form):

■■■■■ Primary Supervisor
Secondary Supervisor (obligatory)
3. The starting date of the three year curriculum is ■■■■■.
Special arrangement: The doctoral studies will be completed on part-time. Yes No (please tick as recommended)
4. The Doctoral Candidate as well as the Thesis Committee commit themselves to organize and execute the work in such a manner that the completion of the doctoral studies can occur within the time frame agreed upon.
5. The Doctoral Candidate and the Primary Supervisor commit themselves to open and cooperative collaboration for the successful realization of the doctoral studies. It is agreed upon to discuss the work status and next steps on a regular basis. The Doctoral Candidate commits him/herself to the adherence of these discussions as well as to an adequate preparation of material for discussion. The members of Thesis Committee commit themselves to take time for discussion of the work and render all available help for successful completion of the doctoral studies.
5. The Doctoral Candidate will participate in the doctoral programme of the ■■■■■ [*Research Training Group* ■■■■■ /*Collaborative Research Centre* ■■■■■] and the Graduate Centre BioMed FIRST.
6. The Doctoral Candidate is expected meet with the Thesis Committee at least every 6 months. The first meeting shall be scheduled no later than 6 months after the start of the doctoral studies.

A protocol has to be prepared of at least every second meeting (once in 12 months), summarizing the current status, and giving a work schedule and a time plan for the next 6-12 months. The protocol has to be signed by the Doctoral Candidate and the supervisors and will be archived by the programme or centre coordinator(s). In case the Further Supervisor is not part of the direct

¹ Further supervisor according to the „Annahme am Fachbereich“ (acceptance by the faculty); if not identical with primary supervisor

Thesis Committee, at least two meetings during the time agreed upon should include the Further Supervisor.

7. The Doctoral Candidate commits him/herself to inform the Thesis Committee as well as the coordinator(s) in case of relevant deviations from the work schedule.
8. The Doctoral Candidate and the Thesis Committee commit themselves to adherence of the Rules of Good Scientific Practice. See Goethe-University website at <http://www.uni-frankfurt.de/forschung/wiprax/dok/good-scientific-practice.pdf> (in English) or <http://www.uni-frankfurt.de/forschung/wiprax/dok/gute-wiss-praxis.pdf> (in German).

Should the Doctoral Candidate find him/herself in a case of doubt, consultation with the Primary Supervisor or other persons of confidence is to be sought. For the Primary Supervisor this means expressly the obligation to respect and designate the authorship of the Doctoral Candidate for texts or findings.

9. Disregard of the obligations mentioned between the parties must be discussed immediately in order to re-establish the fulfillment of the agreement. In conflict situations parties are to consult the Ombudsperson of the Goethe Graduate Academy.
10. It is expected that the results of the research will be communicated to the scientific community according to the conventions of the respective subject.
11. The thesis is expected to be delivered in ___ German / ___ English (please mark the language).
12. The Thesis Committee commits itself to take care of a timely fashion submission of the reviews upon completion of dissertation. In consultation with the relevant PhD committee, the time frame between the completion of the dissertation and the defense shall not exceed six months.

Date and signature:

_____ Doctoral Candidate
_____ Primary Supervisor
_____ Secondary Supervisor